

## HAHA Committee Meeting Marsh Lane Site Meeting Thursday 8<sup>th</sup> July 2010 at 9 Uplands Start 7.30 pm

# Notes of Meetings

### HAHA Meeting

#### Attendees:

Chris Tout - Chair	Helen Armstrong – Treasurer (FF)	Geoff Greenland – Secretary & Treasurer (HAHA & ML)
Jamie Hieatt	Felicity Chapple	Tony Drewer-Trump
Belinda Robinson	Derek Loft	Kerry Taylor
Trevor Jackson	John Stanley	

#### Apologies: Diane Loft

Item No	Description	Action On	By
1	Introductions	n/a	n/a
2	Agree notes of last meeting – Notes of meeting on 8 <sup>th</sup> June were agreed.	n/a	n/a
3	HTC/HAHA Agreements - Helen continues to liaise with HTC ref invitees and programme of events. There will be no official signing of the HTC/HAHA Agreement, simply a dummy cheque handover.	Helen	17 <sup>th</sup> July
4	Revised HAHA Constitution – Agreed as OK subject to changing “Seed Fairy” to Seed Secretary”.	Geoff	9 <sup>th</sup> August
5	Plot Holders Agreements – Felicity to submit to Peter Harries for comment/approval by HTC.	Felicity	31 <sup>st</sup> July
6	HAHA Membership - Belinda kindly offered to be Marsh Lane Membership Secretary. Geoff to hand over the Register and to provide Belinda with any contact detail updates that emerge from newly signed Agreements.	Geoff Belinda	31 <sup>st</sup> July On going

As regards actual **HAHA membership** it was agreed that:

*Each plot has one named plot holder who has signed the HTC agreement. That plot holder can be an official member of HAHA which entitles him/her to:*

- *Voting rights at HAHA meetings*
  - *Possibility of joining the HAHA committee*
  - *Voting for changes to the committee*
  - *Voting rights for changes to the constitution*
- *Discounted products (eg seeds, plants and equipment)through the HAHA Seed secretary*
- *RHS membership benefits*

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- Free gardening advice from RHS Experts
- Special group rate tickets for various RHS shows (available for groups of 10 or more)

*NB An individual can only have one vote, regardless of how many plot agreements they may have with HTC.*

As regards **HAHA forum membership**, it was agreed that:

*Anyone with an association to an allotment plot can join the HAHA web forum. To be given access you need to name the plot holder and Plot number that you are linked to and the form of the relationship (e.g. friend, partner, son, etc.) The forum is a central store for documents and will be used for general discussions about the HAHA sites or items of interest to HAHA members - which may not be emailed to all members individually.*

*To join you need to register with a Yahoo account (which will be used as your forum username) and then apply for access to the HAHA forum. Membership enables you to see or post documents, photos and calendar items.*

## 7 HAHA Committee Membership

Chris welcomed John Stanley as a new committee member.

Chris thanked Helen for her past contributions as HAHA Treasurer. Geoff was confirmed as HAHA and Marsh Lane Treasurer as an interim measure until a Treasurer could be found either within the existing committee or co-opted in.

Geoff and Helen to arrange a hand over meeting.

Geoff & Helen 20<sup>th</sup> July

## 8 Welcome Pack and Guidelines – Ongoing. Kerry hoping to have to first draft available for review by the next meeting.

Kerry 9<sup>th</sup> August

## 9 Seed Secretary – Update given on analysis of the offers that are available. It was agreed that Derek's mobile phone number would be posted on both FF and ML notice boards for HAHA members to use to place orders. FF Seed Champion is Louise Marshall.

Felicity & Belinda 9<sup>th</sup> August

## 10 Web Site – This is updated regularly, to include notes of FF and ML meetings.

Jamie & Belinda On going

## 11 HAHA Times – Contributions requested by Tony. Draft to be circulated for comment before issue.

Tony 16<sup>th</sup> August

## 12 Risk Management

Kerry n/a

a) Insurance – RHS affiliated insurance pack has now been received.

b) Health and safety – No issues to report.

## 13 Progress on Strategies and Budgets (High level only)

a) Marsh Lane – 50% complete. Need to achieve Final Draft by end of August for issuing to Plot Holders.

Geoff 31<sup>st</sup> August

b) Fairfields – A start has been made. Target date for Final Draft to be advised.

Felicity ??

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14	Accounts – Not presented. Budget and accounts to be presented at next meeting.	Geoff Helen	9 <sup>th</sup> August 9 <sup>th</sup> August
15	Any other HAHA Business – the latest RHS magazine “Growing Communities” promotes the RHS “Dig Together Day” on 4-5 Sept 2010. It’s an annual awareness raising initiative and something that we may wish to consider in 2011.	ALL	To Note
16	Planned absences over next 6 weeks Geoff – 10 <sup>th</sup> to 17 <sup>th</sup> July; 21 <sup>st</sup> to 28 <sup>th</sup> August.	ALL	ALL
17	Date, time and location of next meeting: Tuesday 19 <sup>th</sup> August; 7.30 pm at 17 Aldbourne Close	ALL	ALL

## Marsh Lane Site Meeting Followed on from HAHA Meeting

### Attendees:

Chris Tout - Chair	Trevor Jackson	Tony Drewer-Trump
Jamie Heatt	Derek Loft	Kerry Taylor
Belinda Robinson	John Stanley	Geoff Greenland – Secretary & Treasurer

### Apologies:

Item No	Description	By	Duration
1	Agree notes of last meeting	ALL	
2	Strategy and Budget updates	By Champion	
3	Prioritise Budget Expenditure	ALL	
4	Accounts	Geoff	
5	Any other urgent business	ALL	
6	Planned absences over next 6 weeks	ALL	
7	Date, time and location of next meeting Tuesday 19 <sup>th</sup> August; 8.30 pm at 17 Aldbourne Close	ALL	

NB – Because of the time taken to address HAHA business it was decided to postpone all Marsh Lane business until the next meeting in August.

However it was agreed that up to £925 was approved for expenditure against the budget item of Irrigation Water – Header Tank & Support.