

HAHA Committee Meeting Wednesday 3rd November at **British Legion** Start 7.15 pm

Notes of the HAHA Meeting

Attendees:

Chris Tout - Chair	Felicity Chapple – Vice Chair	Geoff Greenland – Secretary
Sarah Chatters – Assistant Secretary	Ted Angell - Treasurer	Louise Marshall – Assistant Treasurer
John Stanley	Diane Loft	Tony Drewer-Trump
Belinda Robinson	Derek Loft	Trevor Jackson

Apologies: Jamie Hieatt; Kerry Taylor.

Item No	Description	Action On	By
1	Introductions The following newcomers were welcomed; <ul style="list-style-type: none">➤ Sarah Chatters – Assistant Secretary➤ Louise Marshall – Assistant Treasurer➤ Ted Angell - Treasurer	n/a	n/a
2	Notes of last HAHA meeting (10 th August) were agreed.	n/a	n/a
3	HAHA/HTC Agreement and HAHA Constitution a) Content of Marsh Lane Strategy v1.1 and supporting budget was signed-off by the Committee. Format may need to be revised to separate HAHA elements common to both sites, depending upon final content of Fairfield's Strategy. ML site committee meetings will now accord with the Constitution <i>“provided that the decisions are formally recorded and published on the HAHA web site and:</i> <ul style="list-style-type: none"><i>i. Are consistent with the site strategy and annual budget agreed by the full HAHA Management Committee.</i><i>ii. Do not impact on HAHA as a whole.”</i> Strategy and budget to be published on public area of web site	Marsh Lane Site Committee Belinda	On Going 30 th Nov

Hungerford Allotment Holders' Association

	b) Fairfields – Aiming to table Strategy and supporting budget at the next HAHA meeting.	Felicity	30 th Nov
4	Meeting with HTC Recreation & Amenities Committee – 26 th Sept		
	a) Extract of HTC R&A meeting on 26 th were noted.	All	n/a
	b) Geoff to gather items from Felicity and Chris for next meeting on 23 rd Nov. It was agreed to submit a written report to each meeting to aid accuracy and completeness of HTC records.	Geoff Felicity Chris	17 th Nov
5	Registers, Waiting Lists and HAHA Membership	Belinda	On Going
	a) ML plot 23a (2 poles) is vacant and has been offered to those next on the waiting list. A response is awaited.		
	b) FF Plot 20 has not yet changed hands and remains with Mrs Hughes.		
	c) Waiting Lists: ML - 8; FF – 6.		
	d) Occupancy levels: ML - 99%; FF - 100%.		
6	Fact Sheets		
	a) Tony tabled draft criteria to govern the planting of fruit trees. Lengthy debate followed. It was agreed that Tony and Geoff would take comments on board and re-table.	Geoff/ Tony	29 th Nov.
	b) Dave Broderick's potato analysis could form a future fact sheet.	Derek/ Kerry	tba
	c) Little interest in a fact sheet on water conservation.	All	n/a
7	Seed Secretary – Updates		
	a) Covered in subsequent seed evening. Essentially brochures are still awaited and these will be delivered to all attendees by Derek and Diane once they've arrived.	Derek/ Diane	tba
8	Web Site		
	a) General update from Belinda. The approved Marsh Lane strategy and budget to be added to site.	Belinda	29 th Nov
9	HAHA Times		
	a) 2 nd issue now over due.	Tony	asap
10	Risk Management		
	a) No report in Kerry's absence. Kerry to be asked to give details of any other benefits from RHS insurance at the next meeting.	Kerry	30 th Nov
	Post meeting note: The RHS Insurance covers Public and Products Liability up to £50m and Employers Liability up to £10m.		
11	Budgets and Accounts		
	a) Agreed that the Treasurer hand over from Geoff to Ted should be a gradual process, but with a clear deadline of 2010/11 year end.	Ted /Geoff	28 th Feb
	b) Agreed that Constitution should be amended to specify HAHA's financial year to run 1 st April to 31 st March each year.	Ted/ Louise/ Geoff	30 th Nov
	Post meeting note: Ted, Louise and Geoff agreed to meet to go through HAHA budget sheets before 30 th Nov.		

Hungerford Allotment Holders' Association

12	Any other urgent HAHA Business Positions of Sarah, Louise and Ted formally agreed.	ALL	n/a
13	Date, time and location of next meeting Tuesday 30 th Nov at The Croft Club (opposite the tennis courts and bowling greens). HAHA meeting starting at 7.30 pm. Marsh Lane Site Meeting to follow on.	ALL	30 th Nov